

# Items Needed

Thank you for your interest in applying for a home loan with our Team. Below is a checklist of items we will need to begin processing your loan.

## Items Needed:

\_\_\_\_\_ Pay stubs for last 30 days showing current pay amounts, rates and year-to-date figures.

\_\_\_\_\_ W-2's for last (2) years.

\_\_\_\_\_ Tax returns (**all pages**) for the last 2 years

\_\_\_\_\_ 2 Most Current Official Bank Statement. (**ALL PAGES, Must be in Statement format, E-Statements are acceptable but online printouts of the registry will not be accepted**)

\_\_\_\_\_ Home Owner's Insurance Agent's Name and Phone Number. If you would like recommendations for Insurance we would be happy to provide that.

\_\_\_\_\_ Copy of current mortgage statements for any real estate owned (if applicable)

\_\_\_\_\_ Voluntary Documentation Consent Form ([download here](#))

\_\_\_\_\_ Borrower's Certification and Authorization ([download here](#))

## For Purchase Transactions

\_\_\_\_\_ Fully executed copy of the Real Estate Purchase Contract (REPC) and all addenda

\_\_\_\_\_ Copy of Cleared Earnest Money Deposit Check, both front and back. This may in most cases be obtained online from your Bank. If you paid with a certified or cashier's check, then a copy of that check will suffice.

Please send all documentation in via email: [mallred@MyClosedLoan.com](mailto:mallred@MyClosedLoan.com) or fax 801-505-4301